

## Checklist for proposals

The guidelines for submission of scientific proposals have been clearly described. This document contains a brief checklist for proposals. For pre-evaluation of the completeness of a proposals, the following issues are checked:

### Title of the proposal

The applicant who is acting as Principal Investigator is staff member of a department or institution with the competence to carry out the research project to term.

The application mentions the institution, project manager, collaborators, title of the partial project, purpose and a short project description.

The application contains a clear description of:

- \* detailed work schedule
- \* finance plan
- \* publication plan.

The project description comprises background and the reason for the specific approach chosen by the investigators.

The application clearly describes:

- \* the selection criteria (i.e. the persons whose data will be used, as well as sample size)
- \* a list of variables which are needed to carry out the project
- \* a summary of the methods of statistical analysis which will be used.

The application states:

- \* what collaboration with LifeLines investigators is planned
- \* whether these collaborating investigators approved the proposal.

The CV of the project leader with his/her publication list for the last five years is added.